

LOCATION: GAITHERSBURG, MD

Our meeting venue and lodging will be at the **Courtyard Gaithersburg Washingtonian Center**
 Hotel address: 204 Boardwalk Place, Gaithersburg, MD, 20878 Ph. (301) 527-9000

LEADERSHIP CULTURE SURVEY CERTIFICATION: OCTOBER 4, 2019

The meeting will be in the **Salon A & B**.

FRIDAY SCHEDULE Meeting: 8:30 am – 4:30 pm

LODGING

We have secured a limited number of rooms at a special rate. For reservations at Courtyard Gaithersburg, you can use the following link: Book your group rate for The Leadership Circle or call 1-800-321-2211 and be sure to ask for the Leadership Circle rate (\$189 + tax). Reserve your room by September 9 to ensure availability and to receive the discounted rate.

TRANSPORTATION

- Mineta San Jose International Airport is about 9 miles from Hayes Mansion
- Oakland International Airport is about 38 miles from Hayes Mansion
- Parking is complimentary

MEALS

Lunch and snacks will be provided. If you have any allergies or dietary restrictions, please let Nicole Oxborrow know by **September 20** so appropriate arrangements can be made. See contact information below.

DRESS

The official dress code? Business Casual and Comfortable!

CERTIFICATION PRICING <i>(Lodging not including)</i>	
Leadership Culture Survey Certification	\$995 USD

QUESTIONS?

We look forward to seeing you in Gaithersburg! In the meantime, if you have any questions regarding logistics, please contact Nicole at nicole@theleadershipcircle.com or (435) 659-2166. For all other questions, you can contact Jared at jared@theleadershipcircle.com or (435) 201-6203.