

LOCATION: GAITHERSBURG, MD

Our meeting venue and lodging will be at the **Courtyard Gaithersburg Washingtonian Center**
 Hotel address: 204 Boardwalk Place, Gaithersburg, MD, 20878 Ph. (301) 527-9000

LEADERSHIP CIRCLE PROFILE CERTIFICATION: OCTOBER 1 - 3, 2019

The meeting will be in the **Salon A & B**.

Day 1 (Tues.) Meeting: 8:30 am – 5:30 pm

Day 2 (Wed.) Meeting: 8:30 am – 5:30 pm

Day 3 (Thur.) Meeting: 8:30 am – 4:00 pm

LODGING

We have secured a limited number of rooms at a special rate. For reservations at Courtyard Gaithersburg, you can use the following link: Book your group rate for The Leadership Circle or call 1-800-321-2211 and be sure to ask for the **Leadership Circle rate (\$189 + tax)**. Reserve your room by **September 9** to ensure availability and to receive the discounted rate.

TRANSPORTATION

- Ronald Reagan Washington National Airport (DCA) is about 27 miles from Courtyard Gaithersburg
- Washington Dulles International Airport (IAD) is about 29 miles from Courtyard Gaithersburg
- Parking is complimentary

MEALS

Lunch and snacks will be provided. On Wednesday, we will have a social gathering with drinks and hors d'oeuvres. If you have any allergies or dietary restrictions, please let Nicole Oxborrow know by September 20 so appropriate arrangements can be made. See contact information below.

DRESS

The official dress code? Business Casual and Comfortable!

CERTIFICATION PRICING *(Lodging not included)*

Early Bird	\$4195 USD
Regular	\$4395 USD
Last Minute	\$4595 USD

QUESTIONS?

We look forward to seeing you in Gaithersburg! In the meantime, if you have any questions regarding logistics, please contact Nicole at nicole@theleadershipcircle.com or (435) 659-2166. For all other questions you can contact Jared at jared@theleadershipcircle.com or (435) 201-6203.