

LOCATION: SAN FRANCISCO, CA

*Our meeting venue and lodging will be at the **Marriott San Francisco Union Square***

Hotel address: 480 Sutter Street, San Francisco, CA 94108 Ph. (415) 398-8900

LEADERSHIP CIRCLE PROFILE CERTIFICATION: JUNE 18 - 20, 2019**LEADERSHIP CULTURE SURVEY CERTIFICATION: JUNE 21, 2019**

The meeting will be in the **Savoy Room**. Breakfast will be available at 7:45 am.

Day 1 (Tues.)	Meeting: 8:30 am – 5:30 pm	Day 3 (Thur.)	Meeting: 8:30 am – 4:00 pm	End
Day 2 (Wed.)	Meeting: 8:30 am – 5:30 pm	Day 4 (Fri.)	Meeting: 8:30 am – 4:30 pm	End

LODGING

We have secured a limited number of rooms at a special rate. For reservations at Marriott San Francisco Union Square, please call (415) 398-8900. Be sure to ask for the Leadership Circle rate (\$319 + tax). Reserve your room by **May 27** to ensure availability and to receive the discounted rate.

TRANSPORTATION

- San Francisco International Airport is about 14 miles from Marriott Union Square
- Oakland International Airport is about 20 miles from Marriott Union Square
- Valet Parking only. Fee: \$70.68 per day

MEALS

Breakfast, lunch and snacks will be provided. On Wednesday, we will have a social gathering with drinks and hors d'oeuvres. If you have any allergies or dietary restrictions, please let Nicole Oxborrow know by **June 1** so appropriate arrangements can be made. See contact information below.

DRESS

The official dress code? Business Casual and Comfortable!

QUESTIONS?

We look forward to seeing you in San Francisco! In the meantime, if you have any questions regarding logistics, please contact Nicole at nicole@theleadershipcircle.com or (435) 659-2166. For all other questions you can contact Jared at jared@theleadershipcircle.com or (435) 201-6203.