

## Location: Atlanta, GA

Our meeting venue and lodging will be: **The Westin Peachtree Plaza, Atlanta**

Hotel address: 210 Peachtree St. NW, Atlanta GA 30303

Phone number: (404) 659-1400

## Schedule

Our meeting will be held in the **Ashley 1 & 2** rooms. Breakfast will be available at 7:30 am.

|                    |                    |                            |                    |
|--------------------|--------------------|----------------------------|--------------------|
| Day 1 (Tuesday):   | Breakfast: 7:30 am | Meeting: 8:30 am – 5:30 pm | Dinner on your own |
| Day 2 (Wednesday): | Breakfast: 7:30 am | Meeting: 8:30 am – 5:30 pm | Group Dinner       |
| Day 3: (Thursday): | Breakfast: 7:30 am | Meeting: 8:30 am – 4:00 pm | End Session        |

## Lodging

For room reservations you may contact The Westin Peachtree Plaza at **1-800-937-8461** and ask for **The Leadership Circle rate**. The discounted rate is \$199 + tax. Please book your room by **February 19** to ensure availability as well as receive the discounted rate.

## Ground Transportation

Valet Parking only: \$45.00 per day

12 Miles from ATL (Hartsfield International Airport)

## Meals

Continental breakfast, lunch and snacks will be provided. On Wednesday, we will have a special group dinner for those who would like to attend. **If you have any allergies or dietary restrictions and haven't already provided that information, please let Nicole Oxborrow know by March 1<sup>st</sup> so appropriate arrangements can be made.** See contact information below.

## Dress

The official dress code? Business Casual and Comfortable!

## Questions?

We look forward to seeing you soon in Atlanta! In the meantime, if you have any questions regarding logistics, please contact **Nicole** at (385) 321-2233 or Email: [nicole@theleadershipcircle.com](mailto:nicole@theleadershipcircle.com). For any other questions, contact **Elizabeth** at (419) 699-9580 or [elizabeth@theleadershipcircle.com](mailto:elizabeth@theleadershipcircle.com).

