

Location: Toronto, Ontario

Our meeting venue: **Cambridge Suites Toronto**

Hotel address: 15 Richmond Street East, Toronto, ON M5C 1N2 Phone number: (416) 368-1990

<http://www.cambridgesuitestoronto.com>

Schedule

Our meeting will be held in the **Club Room**.

Day 1 (Tuesday)	Meeting: 8:30 am – 5:30 pm	Dinner on your own
Day 2 (Wednesday)	Meeting: 8:30 am – 5:30 pm	Dinner on your own
Day 3 (Thursday)	Meeting: 8:30 am – 4:00 pm	End Session
Day 4 (Friday)	Meeting: 8:30 am – 4:30 pm	End Session

Lodging

Cambridge Suites Toronto has the Executive King Suite available at \$347 per night. Other nearby hotel options include: Residence Inn By Marriott Toronto Downtown- 1 (416) 581-1800, Hilton Toronto- 1 (416) 869-3456, Holiday Inn Express Toronto Downtown- 1 (416) 367-5555.

Transportation

- Suggested airport is Pearson International Airport, which is about 28 km (about 17 miles) from the hotel. Shuttle service is available, but it is not complimentary. Travel by train is available to Union Station, a 10 minute walk from the hotel. Taxi or Uber service is an option.
- Suggested local airport is the City Centre Airport (about 3.5 km or 2 miles) from the hotel. This airport has a complimentary shuttle service.

Meals

Lunch and snacks will be provided. **If you have any allergies or dietary restrictions, please let Nicole Oxborrow know by October 1st** so appropriate arrangements can be made. See contact information below.

Dress

The official dress code? Business Casual and Comfortable!

Questions?

We look forward to seeing you in Toronto! In the meantime, if you have questions regarding logistics, please contact **Nicole** at (385) 321-2233 or email: nicole@theleadershipcircle.com.

